

FEE SCHEDULE FROM 6TH JULY 2009 FOR UNDER-SCHOOL AGED CHILDREN

PUBLIC HOLIDAYS:

If a Public Holiday falls on a day where you have booked care, the Care Provider is paid the full amount. Public Holidays taken as Annual Holiday Leave will be counted as an Allowable Absence.

PUBLIC HOLIDAY SURCHARGE: (does not attract Child Care Benefit):

Should you require childcare on a Public Holiday please contact the scheme and every effort will be made to arrange the child care you require. Please note - a surcharge applies, as follows:

Per child.....\$30:00

ABSENCES:

The booked hours of care must be paid each week. There will be no reduction in fees where absences occur due to holidays, sickness, flexitime, rostered days off, or other occasional absences.

ALLOWABLE ABSENCES:

Centrelink will pay Child Care Benefit on up to 42 days of absences per child each year, including Public Holidays. No Child Care Benefit will be paid after the 42 days are used.

HOLIDAYS:

One weeks notice is required. However, it would be greatly appreciated if you can give your Care Provider as much notice as possible of your intended holiday absence.

CANCELLATION OR REDUCTION OF HOURS OF CARE:

One week's notice is required to cancel bookings or reduce hours, except where a family pays a casual rate, where 24 hours notice is required to cancel care. When cancelling a placement, please notify the Care Provider and the office.

CARE PROVIDER IS SICK:

Childcare will be offered with an alternative Care Provider. However, if you prefer to make private arrangements, then no fee applies. If you accept alternative care with a FDC Care Provider and do not use that care, and do not notify the scheme that you have made alternative arrangements, then you will be charged for the booked care.

CARE PROVIDER IS TAKING HOLIDAYS:

Alternative childcare will be offered when a Carer is taking holidays. Where a parent states to the Carer that they want alternative care, the office will be notified and alternative care will be arranged. A letter outlining the care arrangements will be sent to the parent. Unless the parent phones the office to cancel the arrangements the care must be paid. Note: One weeks notice is required for cancellation of care.

PARENT ADMINISTRATION LEVY:

A Levy of \$5:00 per week per family is charged by the Family Day Care Scheme for the provision of resources such as books, videos, and large toys. Additionally, sixty cents per hour, per child, is paid to the scheme to assist in the operational costs of the service, including playgroup.

Payment of Fees and Levies: Levies are incorporated into your weekly fees. You make only one payment per week directly to the Carer.

MINIMUM HOURS OF CARE: - Minimum fee of 8 hours per day

STANDARD AND NON-STANDARD HOURS:

Standard hours are 8:00am – 6:00pm (fees over page). Care outside these hours will be charged at a higher rate. Non-Standard Hours attracts Child Care Benefit.

LATE FEE WITHOUT NOTICE: *CHILD CARE BENEFIT IS NOT PAYABLE ON THE LATE FEE.

Where you are late picking up your child/ren without prior arrangement with your Care Provider then a Late Fee is payable of \$5:00 per child, per fifteen minutes or part thereof.

MEALS AND ESCORTS:

Escort to/from School.....	\$2.00 per child per trip
Breakfast and Lunch.....	\$3.00 per child
Dinner.....	\$4.00 per child
Morning and Afternoon Tea	\$2.00 (each) per child

